

**CALGARY ASSOCIATION OF LIFELONG LEARNERS**  
**Minutes of the Annual General Meeting**  
**10am Monday, 17 October 2022**  
**Online via Zoom.**

Presiding: Leslie Dort, CALL President

Minutes Recorded by: Gail Kingwell, Secretary nominee

Meeting was on Zoom with Michael Taylor hosting

**CALL to Order**

- President Leslie Dort, called the meeting to order at 10:00am.

It was confirmed that the required quorum was met - 39 of 47 registered CALL members attended.

Attendees were advised that the meeting was being recorded; that all members will be able to vote using Zoom Poll; questions and comments made using Zoom Chat would be addressed following the formal meeting.

The **CALL Land Acknowledgement** was read by Leslie Dort.

**Approval of Agenda**

- Call for motion to approve the agenda as posted on the website and shown on the Zoom screen.
- Call for approval of agenda.

Moved by Jackie Kleiner; seconded by Meryl Arnott. Approved (Yes – 33; No-0).

**Approval of Minutes of the 2021 CALL AGM**

- Call for motion to approve minutes of previous AGM (October 2021) as posted online; call for changes or amendments.
- No changes or amendments were put forward.
- Call for motion to approve minutes as posted.

Moved by Gail Kingwell; seconded by Barbara Decker-Pierce. Approved (Yes-35; No-0)

**President's Report – presented by President Leslie Dort**

Highlights of the report were shown on the screen.

- CALL has thrived through another year of uncertainty due to diligence of members, facilitators, coordinators, committee members and chairs, Board directors and executive. We worked to fulfill the Mission and Vision of CALL.
- In the year to September 2022 there were: 60 Interest Groups, 30 Speaker events; 8 Study Programs and a 2 Community Conferences.
- The Board responds to questions and suggestions brought forward by members. During this past year the Board of Directors has: created a Land Acknowledgement Statement and Criteria for Use; explored hybrid meetings (equipment, training, volunteer needs); updated Mandate Mission Values and Membership statements; received a Federal

Government New Horizons grant in collaboration with Mount Royal University and implemented an Intergenerational Speaker Series with those funds; developed a Conflict of Interest policy; identified and managed current IT risks to CALL and management; identified uncovered insurance risks and updated the insurance policy; developed speaker guidelines for Indigenous elders and knowledge keepers; established guidelines for non-member attendance at ZOOM events; developed policies and procedures for recording speaker events, revised and updated the busing policy; discussed opening to in-person events, revised and revisited these as COVID guidelines changed.

- In addition to these actions the board discussed issues arising from COVID restrictions, issues related to long term effects of COVID on volunteer organizations, membership options and other topics raised by members and committee members.
- Thanks to those leaving the Board and those staying; welcome to those joining.
  - Leaving the Board: Past President: Lorraine Smith; Secretary: Mary Vernon; Chair Membership Committee: Meryl Arnott; Chair Volunteer Committee: Melody Lane.
- CALL will have challenges ahead, but we are confident these can be met.

Call for motion to accept President's report.

Moved by Shauna Romanzin; seconded by Carrol Jaques. Approved (Yes-36; No-0)

### **Treasurer's Report – presented by Treasurer Cathy Martin**

- **Balance Sheet:**
  - As of August 31, 2022: Total Assets - \$190,268; Liabilities - \$44,692; Retained Earnings: \$145,576; TOTAL Liabilities and Retained Earnings: \$190,268.
  - Liabilities include deferred revenue of \$18,642 from the New Horizons grant which has restrictions on use. This revenue will be recognized in the 2022-23 fiscal year.
- **Statement of Revenue and Expenses:**
  - Total Revenue - \$46,679; Total Expenses - \$45,188; Surplus - \$1,491.
  - Largest expenses were for rental of venues (Accommodation Rental - \$22,735) and Zoom licenses (Office and Administration - \$9,422).
  - Largest revenue from Membership fees. There were no fund raisers held.
  - Applied for and received a New Horizons grant of \$21,000 from the federal government for a joint program with Mount Royal University. Recognized \$2,358 of income from the grant in fiscal year 2021-22 as this was what was actually spent on administering the program

and recorded the remainder as a deferred revenue liability on the Balance Sheet.

- **Net Surplus:** \$1,491.

- **Auditors Statement** for year ending August 31, 2022: submitted by Yvan Beaubien and Karen Sharp.

Call for motion to accept Treasurer's report.

Moved by Cathy Martin; seconded by Diana Bloom. Approved (Yes-36; No-1).

Question: *Is the charitable status worth the effort of accounting and reporting.*

Response: *Leslie responded that this question will have to go to the Board because changes would result in changes to status of CALL.*

## **Election of Board of Directors – Chair of Governance and Nominations**

### **Committees Andreas Peters**

Committee members: Andy Peters, Melvin Pasternak; Blair Pierce, Lorraine Smith.

- Current Board was thanked:

President: Leslie Dort

Vice President: Linda Flanagan

Past President: Lorraine Smith

Treasurer: Cathy Martin

Secretary: Mary Vernon

Programs: Barbara Decker-Pierce

Special Programming: Adrienne Kertzer

Operations: Carrol Jaques

Communication: Gail Kingwell

Information and Technology: Shauna Romanzin

Membership: Meryl Arnott

Volunteers: Melody Lane

Fund Development: Diana Bloom

Governance: Andy Peters

### **NOMINEES:**

- Linda Flanagan to position of President
- Barbara Decker-Pierce to the position of Vice President
- Gail Kingwell to the position of Secretary
- Positions becoming vacant and without nominees: Chairs of Communications, Programs and Volunteer Committees

Call for nominations from the floor. There were none. Leslie declared nominations closed.

Call for motion to approve the slate of nominees 2022/2023 election of Executive Officers and Committee Chairs.

Moved by Andy Peters; seconded by Lorraine Smith. Approved (Yes – 37; No-0)

## **CALL Board of Directors 2022-2023**

### **EXECUTIVE**

President: Linda Flanagan

Vice President: Barbara Decker Pierce

Past President: Leslie Dort

Treasurer: Cathy Martin (one year extension of previous two-year term)

Secretary Gail Kingwell

### **COMMITTEE CHAIRS:**

Communications: Gail Kingwell vacating – no nominee

Information and Technology: Shauna Romanzin (2nd year of the term)

Governance: Andy Peters (2<sup>nd</sup> year of term)

Membership: Meryl Arnott vacating – no nominee

Volunteer: Melody Lane vacating – no nominee

Programs: Barbara Decker-Pierce vacating, - no nominee

Operations: Carrol Jaques (2<sup>nd</sup> year of term)

Fund Development: Diana Bloom (2<sup>nd</sup> year of term)

Special Programing: Adrienne Kertzer (2<sup>nd</sup> year of term)

Marketing: vacant

Committees with vacant chair positions will continue to operate.

- Leslie called for nominations from the floor. None came.
- Call for approval of the slate of nominations.

Moved by Andy Peters, seconded by Lorraine Smith. Motion approved (Yes – 37; No – 0)

## **Transfer of the meeting to Linda Flanagan, CALL President for 2022-2023**

Linda thanked Ron Foyer, Lorraine Smith, Leslie Dort for contributing to the success of CALL through the 'most difficult of times'. We missed meeting together, but we are cautiously moving forward and continue to evolve and adapt. If you have ideas about how CALL can continue to evolve, let your Board know. Attend events in person, consider joining a committee, attending a Board meeting, starting an interest Group or fill one of the vacant Board positions. CALL is a unique organization. Thanks to all who help us to thrive and grow.

To contact the CALL Board with questions or suggestions:

Email [-executive@calgarylifeloglearners.ca](mailto:-executive@calgarylifeloglearners.ca)


## **New Business**

- None was brought forward.

## **Adjournment**

- The meeting was adjourned at 10:30am, October 17, 2022

Signed by:

  
Linda Flanagan (Oct 21, 2022 14:48 MDT)

President: Linda Flanagan

Date



Past President: Leslie Carol Dort

Date

  
Cathy Martin (Oct 21, 2022 17:32 MDT)

Treasurer: Catherine Ann Martin

Date

Oct 21, 2022



Secretary: Elizabeth Gail Kingwell

Date

Oct 21, 2022

October 21, 2022











# CALGARY ASSOCIATION OF LIFELONG LEARNERSAGMminutes2022

Final Audit Report

2022-10-22

Created:	2022-10-21
By:	Gail Kingwell (egkingwell@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYXn-oLBhuJMdQ9uL2OTM0rL6jbJMnlq

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