

# **Calgary Association of Lifelong Learners Minutes of the Annual General Meeting**

Monday, Oct. 15, 2018  
Varsity Acres Presbyterian Church

## **1. Call to order**

President Barbara Murray called the meeting to order at 3:05 p.m. and welcomed those in attendance.

## **2. Approval of agenda**

A motion was made to approve the agenda as presented. Moved: Lynda Cherry, seconded: Tamara Seiler. Motion carried.

## **3. Approval of minutes of October 16, 2017 AGM**

A motion was made to approve the minutes. Moved: Joe Boivin, seconded: Marisa Kohut. Motion carried.

## **4. President's Report**

President Barbara Murray noted that 2017/18 operating year was one of successes, changes and challenges for CALL. She thanked the Board for all its work in keeping things moving smoothly during a year of incredible growth. As of September 2018 CALL has 982 members, almost a fifty per cent increase over last year.

Barbara highlighted the fact that CALL is now a registered charitable organization under the Canada Revenue Agency and can issue tax receipts for eligible donations. This lengthy process involved considerable work by Lynda Cherry in particular.

Four main issues were the focus of the year: managing growth, sustaining programs, supporting new members and building volunteer capacity. The Organization Review Committee recommended simplifying the bylaws and reorganizing the existing committees to ensure that no work is unassigned and that workloads will be manageable. These Committees are represented on the new Board. Barbara reviewed the work done by the present committees and recognized their many accomplishments.

The CALL Ukulele group led by Louise Dormaar and CALL volunteers and Committee members put together a successful Ukulele Festival in Calgary which netted funds for CALL music programs and other needs.

A motion was made to accept the President's Report. Moved: Sue Constable, seconded: Avalon Roberts. Motion carried.

#### **5. Treasurer's Report**

President Elect Karen Sharp presented the Treasurer's Report in the absence of the Treasurer, Al Berti.

She thanked Aldo Romanzin and Bob Gerein, volunteer auditors, for their year-end report. She noted that the year had been a good one financially for CALL.

The retained earnings at the end of the year were \$69,146 and a current year surplus of \$8,154 make a total of \$77,300. Karen highlighted the revenue of \$38,489 from the Uke Fest and the fundraising dinner, and then pointed out that expenses from those events came to \$25,851. Venue rental costs increased substantially from the previous year to \$35,847 and that in part reflects the need to find new spaces to accommodate a larger number of members.

A motion was made to accept the Treasurer's Report. Moved: Sue Constable, seconded: Robert Scott. Motion carried.

#### **6. Changes to CALL Bylaws – Special Resolution**

Barbara Murray presented the Special Resolution re: changes to the bylaws as circulated. (See attached)

The descriptions of the Standing Committees, except for the Executive Committee, were removed from the bylaws so that it is no longer necessary to report every change of committee structure to the government.

A motion was made to approve the Special Resolution. Moved: Marika Kohut; seconded: Maryvonne Farrand. Carried.

#### **7. Election of the Board of Directors**

Melvin Pasternak as Chair of the Nominations Committee presented the slate of nominees. He called for nominations from the floor.

With no further nominations brought forward, a motion was made to close the nominations and to approve the election of the slate. Moved: Pat Roome, seconded: Yvonne Hincks. Motion carried.

Karen Sharp assumed the position as Chair. Barbara Murray becomes Past President, and Bob McInnis Vice President. Rita McGillivray will be Treasurer and Laszlo Jamniczky Secretary. Karen thanked everyone for agreeing to work on the Board.

Committee Chairs elected were: Diana Bloom, Program Committee; Mary Vernon, Records Management; Robert Scott, Venue; Ron Foyer, Information and Technology; Maryvonne Farrand, Operations; Melvin Pasternak, Governance; Pattie Oxendale, Social; Marika Kohut, Membership and Volunteer; and Meryl Arnott, Communications.

**8. New business**

No new business was brought forward.

**9. Adjournment**

A motion to adjourn the meeting at 3:30 p.m. was made. Moved: Ron Foyer, seconded: Marika Kohut.

**Current CALL Bylaw**

**Proposed CALL Bylaw**

<p><b>B. Purpose</b></p> <p>The purpose of the Association shall be to facilitate lifelong learning for residents of Calgary and are who are 45 years of age or older.</p> <p><b>E. Board of Directors</b></p> <p>1. The Board of Directors shall consist of the President, Vice-President, Secretary, Treasurer, and Past President (ex officio) together with the elected chairperson or co-chairpersons of each standing committee, and up to three directors at large.</p> <p>3. The Board of Directors is elected for a term of one year commencing on the completion of the Annual General Meeting at which the Board of Directors is elected.</p> <p><b>F. Standing Committees – Appointment and Term</b></p> <p>2. The Standing Committees are shown:</p> <p><b>a. Executive Committee.</b> This committee consists of the President, Vice-President, Past President, Treasurer, and Secretary with the President acting as Chairperson. This committee carries out emergency and unusual business between Board meetings, and it looks after issues relating to liability and insurance.</p> <p><b>b. Community and Public Relations Committee.</b> This committee communicates information about CALL and its activities to the CALL membership, to partner and affiliated organizations and to the larger Calgary community in order to advance the goals and objectives of CALL.</p> <p><b>c. Program Committee.</b> This committee is responsible for planning and providing programs and activities.</p> <p><b>d. Fund Development Committee.</b> This committee raises funds through financial sponsorships and grants, as required, to support and advance the goals and objectives of CALL.</p> <p><b>e. Social Committee.</b> This committee supports CALL members by performing the hosting duties for</p>	<p><b>Delete B and reletter and renumber all subsequent sections.</b></p> <p>The purpose is no longer permitted in the Bylaws and has been registered separately with Corporate Registry.</p> <p><b>D. Board of Directors</b></p> <p>1. The Board of Directors shall consist of the President, Vice-President, Secretary, Treasurer, and Past President (ex officio) together with the eight to twelve other elected directors, each representing a Committee as defined by the Board.</p> <p>3. The Board of Directors is elected for a term of two years, except for the Vice-President, President, and Past President, which have one-year terms. The terms commence on the completion of the Annual General Meeting at which the Board of Directors is elected.</p> <p><b>E. Standing Committees – Appointment and Term</b></p> <p>2. The Standing Committees are shown:</p> <p><b>a. Executive Committee.</b> This committee consists of the President, Vice-President, Past President, Treasurer, and Secretary with the President acting as Chairperson. This committee carries out emergency and unusual business between Board meetings, and it looks after issues relating to liability and insurance.</p>
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organization-wide social events that the Board may authorize.

**f. Information and Technology Committee.** The purpose of the committee is to review, make recommendations to the Board and manage the audio-visual and computer technology and associated applications, including the website, for the administrative and program needs of CALL.

**g. Governance Committee.** The purpose of the committee is to, in consultation with other committees, make recommendations to the Board regarding all policies and business relating to the structure of the society. The committee will ensure, in collaboration with the Board, the creation of a Nomination Committee and effective volunteer recruitment processes.

**h. Finance Committee.** This Committee provides financial and general accounting advice to the Treasurer and provides support in the audit and budgeting process, ensures that CALL's bylaws and policies with respect to Finance are carried out and provides financial advice to the Board as deemed necessary or as requested by the Board.