

# Calgary Association of Lifelong Learners Minutes of the Annual General Meeting

Monday, Oct. 16, 2017  
Rosedale Community Centre

1. Call to order

President Lynda Cherry called the meeting to order to 2:40 p.m. and welcome those in attendance.

2. Approval of agenda

A motion was made to approve the agenda as presented. Moved: Karen Sharp, seconded: Yvonne Hincks. Motion carried.

3. Approval of minutes of October 17, 2016 AGM

A motion was made to approve the minutes. Moved: Marika Kohut, seconded: Pat Roome. Motion carried.

4. President's Report

President Lynda Cherry noted that it had been a busy year in terms of setting up systems and procedures for CALL as it grows larger (641 members to date) with more programs to support. There are currently 55 interest groups, up from the original 5 of 6 or 7 years ago.

She thanked all the volunteers that provide CALL with a huge talent pool to draw upon. They bring remarkable commitment and passion to CALL, an all-volunteer organization. Lynda is also impressed by the scope and depth of skills sets new members have offered to contribute. The next challenge will be working to equitably distribute the workload.

The recent membership survey (with an impressive 37% response rate) has provided very good information.

The new business plan addresses 4 areas: Managing Growth, Sustaining Programs, Supporting New Members, and Building Volunteer Capacity. Development of a new member database and further work on the website will respond to some of the needs.

In terms of managing growth an issue that needs to be addressed is a shortage of venues for the programs and activities. cSpace has been a valuable addition. However Terms of Reference for volunteers to look for and assess additional space are needed. This year CALL brought on Marika Kohut as Volunteer Coordinator to help support new members and orient them to the CALL culture.

The move into cSpace was a highlight of the year. A lot of work went into furnishing the space and efforts are still being made on noise abatement and the physical appearance.

CALL's application to the CRA for charitable status is almost complete, thanks to the assistance of Carol Gerein. CALL will not likely be registered until February or March 2018. Being able to offer tax receipts to people who donate will be useful for fundraising events such as the Irish Pub and annual dinner.

Lynda offered special thanks to the members whose terms on the Board are finished: Pat Roome, Louise Dornaar, Betty Lindley and Tamara Seiler. All of them have contributed enormously to the growth and success of CALL.

A motion was made to accept the President's Report. Moved: Trish Bond, seconded: Trudy Govier. Motion carried.

#### 5. Treasurer's Report

Treasurer Al Berti thanked Dave Arnold and Bob Gerein, volunteer auditors, for their year-end report. He noted that the year had been a good one financially for CALL. Under Revenue he highlighted the growth in membership and increase in fundraising. He referred to the additional expenses under Office and Administration that relate to the purchase of equipment such as computers and the work on the Wild Apricot website. Accommodation rental increased when CALL moved from donations for use of space to an annual rental agreement with Rosedale Community Association.

The retained earnings at the end of the year were \$69,146 including a current year surplus of \$8,601.

A motion was made to accept the Treasurer's Report. Moved: Pat Roome, seconded: Robert Seiler. Motion carried.

#### 6. Changes to CALL Bylaws

Barbara Murray presented the changes to the bylaws as circulated. The first three were made to comply with CRA requests. The others were changes to the Standing Committees. A motion was made for each bylaw change.

B. Purpose – Moved: Tamara Seiler, seconded: Robert Seiler. Motion carried.

C. Membership - Moved: Claudette Whiting, seconded: Maryvonne Farrand. Motion carried.

I. Remuneration - Moved: Avalon Roberts, seconded: Maryvonne Farrand. Motion carried.

E. Board of Directors - Moved: Trudy Govier, seconded: Yvonne Hincks. Motion carried.

F. Standing Committees - Moved: Trish Bond, seconded: Robert Seiler. Motion carried.

7. Election of the Board of Directors

Pat Roome as Chair of the Nominations Committee thanked committee members Lynda Cherry, Carol Gerein and Tamara Seiler for their work. She pointed out that those continuing on the Board will have one more year and new members will be elected for 2 years as per the revised bylaw.

Pat presented the slate of nominees. She called for nominations from the floor. With no further nominations brought forward, a motion was made to approve the election of the slate. Moved: Robert Seiler, seconded: Yvonne Hincks. Motion carried.

Barbara Murray assumed the position as Chair. Lynda Cherry becomes Past President, and Karen Sharp Vice President. Al Berta and Julia Melnyk continue as Treasurer and Secretary. Barbara thanked everyone agreeing to work on the Board and to deal with the challenges arising from CALL's growth such as venues and parking.

8. New business

No new business was brought forward.

9. Adjournment

A motion to adjourn at 3:30 p.m. was made. Moved: Claudette Whiting, seconded: Robert Seiler.

Current CALL Bylaw

Proposed CALL Bylaw

<p>B. Purpose</p> <p>The purpose of the Association shall be to facilitate lifelong learning for residents of Calgary and are who are 45 years of age or older.</p> <p>C. Membership</p> <p>1. Membership is open to any person 45 years of age or older who resides in Calgary and area upon payment of the membership fee.</p> <p>I. Remuneration</p> <p>Unless authorized at an Annual or Special General Meeting, no officer, director or member of the Association shall receive any remuneration for his/her service.</p> <p>E. Board of Directors</p> <p>3. The Board of Directors is elected for a term of one year commencing on the completion of the Annual General Meeting at which the Board of Directors is elected.</p> <p>F. Standing Committees – Appointment and Term</p> <p>2. The Standing Committees are shown:</p> <p>a. Executive Committee. This committee consists of the President, Vice-President, Past President, Treasurer, and Secretary with the President acting as Chairperson. This committee carries out emergency and unusual business between Board meetings, and it looks after issues relating to liability and insurance.</p> <p>b. Community and Public Relations</p>	<p>B. Purpose</p> <p>The purpose of the Association shall be to advance education by providing learning opportunities on a wide range of topics in order to facilitate lifelong learning.</p> <p>C. Membership</p> <p>1. Membership is open to any person being the full age of 18 years who resides in Calgary and area upon payment of the membership fee.</p> <p>I. Remuneration</p> <p>The directors and officers shall serve as such without remuneration and no director shall directly or indirectly receive any profit from their positions as such, provided that directors and officers may be paid reasonable expenses incurred by them in the performance of their duties.</p> <p>E. Board of Directors</p> <p>3. The Board of Directors is elected for a term of <u>two</u> years commencing on the completion of the annual General Meeting at which the Board of Directors is elected.</p> <p>F. Standing Committees – Appointment and Term</p> <p>2. The Standing Committees are shown:</p> <p>a. Executive Committee. This committee consists of the President, Vice-President, Past President, Treasurer, and Secretary with the President acting as Chairperson. This committee carries out emergency and unusual business between Board meetings, and it looks after issues relating to liability and insurance.</p>
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<p>Committee. This committee communicates information about CALL and its activities to the CALL membership, to partner and affiliated organizations and to the larger Calgary community in order to advance the goals and objectives of CALL.</p> <p>c. Program Committee. This committee is responsible for planning and providing programs and activities.</p> <p>d. Fund Development Committee. This committee raises funds through financial sponsorships and grants, as required, to support and advance the goals and objectives of CALL.</p> <p>e. Social Committee. This committee supports CALL members by performing the hosting duties for organization-wide social events that the Board may authorize.</p>	<p>b. Community and Public Relations Committee. This committee communicates information about CALL and its activities to the CALL membership, to partner and affiliated organizations and to the larger Calgary community in order to advance the goals and objectives of CALL.</p> <p>c. Program Committee. This committee is responsible for planning and providing programs and activities.</p> <p>d. Fund Development Committee. This committee raises funds through financial sponsorships and grants, as required, to support and advance the goals and objectives of CALL.</p> <p>e. Social Committee. This committee supports CALL members by performing the hosting duties for organization-wide social events that the Board may authorize.</p> <p>f. Information and Technology Committee. The purpose of the committee is to review, make recommendations to the Board and manage the audio-visual and computer technology and associated applications, including the website, for the administrative and program needs of CALL.</p> <p>g. Governance Committee. The purpose of the committee is to, in consultation with other committees, make recommendations to the Board regarding all policies and business relating to the structure of the society. The committee will ensure, in collaboration with the Board, the creation of a Nominations Committee and effective volunteer recruitment processes.</p> <p>h. Finance Committee. This Committee provides financial and general accounting advice to the Treasurer and provides support in the audit and budgeting process, ensures that CALL's bylaws and policies with respect to Finance are carried out and provides financial advice to the Board as deemed necessary or as requested by the Board.</p>
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